

## Labels and areas conditions

### Adding, removing or editing labels

Labels allow you to display tasks information on your phasing books. Different models are available.

Label management can be accessed via the menu **Options > Manage Labels** .

### Changing the default color of labels

By default there is a predefined label for each new project. You can change its properties:

By selecting the label and clicking in its frame, you display its properties:



You can then:

- choose the option “Associate a color to a cell” (and use for example a grey #b3b3)
- choose the “Style field” option

This later option allows you to choose a list of styles from the custom fields (see below):



### Create a label

You can create new labels by clicking on the “Add” button at the bottom left of the side panel.

Give a name to your new label, then choose its type:



Then click on “OK”.

### Editing labels

To change the properties of a label, select it in the side panel and click in its frame to display the properties.

To change the name of a label, select it and click on the “Edit” button at the bottom:



## Adding and modifying tasks styles

Tasks styles replace the area conditions of previous releases of Phase Manager . They use the new custom fields functionality.

To access custom fields, go to the menu **Options > Manage Custom Fields** .

## Editing a list of tasks styles

Click on the name of the style list, then click on the edit button :



Here it is possible to define the colors that will be applied to the areas and tasks in the Gantt chart. The checkboxes allow you to define a background color and a grid pattern.

**Note** : to precisely choose a color, go to “Custom Color” then “Web” and set the hexadecimal value (here: #ffb366).

